
MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 8, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 2 Councillor Gordon Spencer
Division 4 Councillor Ken Hergott
Division 5 Councillor Dave Krywchuk
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 1 Councillor Jim Range
Division 3 Councillor Rob Blais

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
1:00 p.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Reeve Gerry Ritz called the April 8, 2024 meeting to order at 9:02 a.m.

AGENDA

0287 – 24 KRYWCHUK That the April 8, 2024 Agenda be accepted for reference as presented.

CARRIED

MINUTES

0288 – 24 SPENCER That the March 26, 2024 Regular Meeting Minutes be accepted as presented.

CARRIED

BYLAW 2024-16 GENERAL ELECTION – THIRD READING WITH ADOPTION

0289 – 24 HAMM That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2024-16 General Election Bylaw at the April 8, 2024 Council Meeting.

CARRIED

Welcomed Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor to the April 8, 2024 Council Meeting at 9:12 a.m.

2015 FREIGHTLINER MAINTENANCE AND REPAIRS

0290 – 24 SPENCER That the Rural Municipality of Mervin No. 499 approves the maintenance and repairs on the 2015 Freightliner due to a fuel issue to identify the metal filings found in the filter, with an approximate cost of \$20,000.00 plus applicable taxes.

CARRIED

HEARING TESTS FOR 2024

0291 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the recommendation of the Maintenance Foreman to complete hearing tests for the outside employees for 2024.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

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2024 SEASONAL HEAVY EQUIPMENT OPERATOR POSITION

0292 – 24 HAMM That the Rural Municipality of Mervin No. 499 offers Richard Doom a Seasonal Heavy Equipment position starting at Step 5 of Salary Grid 4, with a start date of May 6, 2024. Furthermore, that there be a review upon successful completion of a probation period of ninety (90) days.

CARRIED

Division 6 Councillor Victor Hamm abstains from the following resolution:

2024 SEASONAL MAINTENANCE POSITION

0293 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 offers David Lenko a Seasonal Maintenance position starting at Step 2 of Salary Grid 2, with a starting date that is mutually agreed upon. Furthermore, that there be a review upon successful completion of a probation period of ninety (90) days.

CARRIED

2024 SEASONAL MAINTENANCE POSITION

0294 – 24 SPENCER That the Rural Municipality of Mervin No. 499 offers Steven Schellenberg a Seasonal Maintenance position starting at Step 3 of Salary Grid 2, with a starting date that is mutually agreed upon. Furthermore, that there be a review upon successful completion of a probation period of ninety (90) days.

CARRIED

2024 SEASONAL MAINTENANCE POSITION

0295 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 offers Andrew Collins a Seasonal Maintenance position starting at Step 2 of Salary Grid 2, with a starting date that is mutually agreed upon. Furthermore, that there be a review upon successful completion of a probation period of ninety (90) days.

CARRIED

GRADER TENDER – 2024 JOHN DEERE 872GP MOTOR GRADER (6 WHEEL DRIVE)

0296 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the purchase of a 2024 JD 872GP Motor Grader (6 Wheel Drive) from Brandt Tractor Ltd. as per the Grader Proposal submitted on April 4, 2024 for \$649,900.00 plus applicable taxes; furthermore, that a 5 Year 7500 Hour – Full Comprehensive Warranty be purchased at a cost of \$49,900.00 plus applicable taxes and that the 2018 John Deere 770 GP be traded in to reduce the purchase price by \$145,000.00.

CARRIED

FIRE BAN POLICY REVIEW

0297 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to review and provide recommendations for considerations of Bylaw 2023-18 Respecting Fire Restrictions to be presented at a future Council meeting.

CARRIED

APRIL 8, 2024 FIRE BAN IN EFFECT

0298 – 24 HAMM That the Rural Municipality of Mervin No. 499 implements a municipal wide Fire Ban effective April 8, 2024.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

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Thanked Kerry Robertson, Municipal Foreman, and Taylor Roberts, Maintenance Supervisor, for attending the April 8, 2024 Council Meeting at 10:42 a.m.

MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT

0299 – 24 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges and receives the Municipal Foreman and Maintenance Supervisor report as presented at the April 8, 2024 Council Meeting.

CARRIED

MUNISOFT TRAINING ON MAY 7, 2024

0300 – 24 RITZ That the Rural Municipality of Mervin No. 499 approves the Office Closure on May 7, 2024 to allow for MuniSoft training for office staff in Mervin, at an approximate cost of \$1,154.00.

CARRIED

SUNSET VIEW BEACH DOCUMENTATION

0301 – 24 HERGOTT That the Rural Municipality acknowledges and receives the Sunset View Beach 2024 Budget, Policies and March 27, 2024 Board Meeting Minutes as presented at the April 8, 2024 Council Meeting.

CARRIED

SUNSET VIEW BEACH SWIMMING LESSONS

0302 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges that Sunset View Beach, Turtle Lake will be offering Swimming Lessons from July 15-19, 2024 with Erin Kobelka instructing; furthermore, that this is on the condition that proof of certification is received by the Municipality prior to the start of swimming lessons.

CARRIED

Welcomed Office Staff to the April 8, 2024 Council Meeting at 11:49 a.m.

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP

0303 – 24 RITZ That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 11:50 a.m.

CARRIED

Chief Administrative Officer requested to leave the April 8, 2024 Council Meeting at 11:50 a.m.
Chief Administrative Officer requested to return to the April 8, 2024 Council Meeting at 12:29 p.m.
Thanked the Office Staff for attending the April 8, 2024 Council Meeting at 12:30 p.m.

RESUME OPEN SESSION


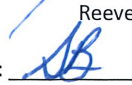
0304 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 resumes Open Session of the April 8, 2024 Council Meeting at 12:30 p.m.

CARRIED

RECESS

0305 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 recess for lunch at 12:30 p.m.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 8, 2024

RECONVENE

0306 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 reconvenes the April 8, 2024 Council Meeting at 12:55 p.m.

CARRIED

Welcomed Paige Hundt, Municipal Planner to the April 8, 2024 Council Meeting at 1:00 p.m.

PUBLIC HEARING AT 1:00 P.M.

0307 – 24 SPENCER That the Rural Municipality of Mervin No. 499 convenes the Public Hearing at 1:00 p.m. at the April 8, 2024 Council Meeting.

CARRIED

CLOSE PUBLIC HEARING AT THE APRIL 8, 2024 COUNCIL MEETING

0308 – 24 HAMM That the Public Hearing of the Rural Municipality of Mervin No. 499 concludes at 1:20 p.m.

CARRIED

DEVELOPMENT PERMIT – 240009-030 DISCRETIONARY USE LOT 2, BLOCK 6, PLAN 77B03047 – KOPP

0309 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the discretionary use for a recreational vehicle with the following conditions to be satisfied:

- Property Owner confirmation in writing of Lease of Own Agreement; and
- Lease to Own Finalized within 5 Years.

CARRIED

MUNICIPAL PLANNER – QUARTER 1 DEVELOPMENT REPORT AND MARCH DEVELOPMENT REPORT

0310 – 24 HAMM That the Rural Municipality of Mervin acknowledges and receives the Municipal Planner Quarter 1 and March Development Reports as submitted by Paige Hundt, Municipal Planner at the April 8, 2024 Council Meeting.

CARRIED

AQUATIC HABITAT PROTECTION PERMIT APPLICATION – LOT 6, BLOCK 1, PLAN 87B10655

0311 – 24 SPENCER That the Rural Municipality of Mervin approves the Aquatic Habitat Protection Permit Application for Lot 6, Block 1, Plan 87B10655, to place clean washed rock riprap on the shoreline to prevent erosion, as submitted on March 3, 2024.

CARRIED

EAGLES NEST INSPECTION QUOTE FOR SW 23-53-19 W3

0312 – 24 KRYWCHUK That the Rural Municipality of Mervin accepts the Eagles Nest Assessment Quote, for SW 23-53-19 W3, from Troy Hundt at a cost of \$431.50 plus GST, to be completed on or before May 1, 2024.


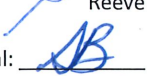
CARRIED

CONSOLIDATION REQUEST – LOTS 1-3, BLOCK 4, PLAN Y727

0313 – 24 HERGOTT That the Rural Municipality of Mervin approves the consolidation request for Lots 1-3, Block 4, Plan Y727 in the Hamlet of Spruce Lake with the following conditions:

- Subject to Approved Development and Building Permits.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 8, 2024

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP

0314 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 recess the Public Meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 1:30 p.m.

CARRIED

RECONVENE OPEN SESSION

0315 – 24 SPENCER That the April 8, 2024 Council Meeting resumes Open Session at 1:54 p.m.

CARRIED

RURAL MUNICIPALITY OF PARKDALE – SUNSET VIEW ACCESS ROAD

0316 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests the Administrator and Reeve to engage in discussions with the Rural Municipality of Parkdale with respect to the Sunset View Access Road.

CARRIED

MARCH 2024 WATER TREATMENT PLANT DAILY LOGS

0317 – 24 HAMM That the Rural Municipality of Mervin No. 499 acknowledges and receives the March 2024 Daily Water Logs for the following Hamlets:

- Evergreen Acres,
- Livelong, and
- Spruce Lake.

CARRIED

TURTLE COVE 2024 BUDGET

0318 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receives and acknowledges the 2024 Budget for Turtle Cove as submitted by the Hamlet Board at the April 8, 2024 Council Meeting.

CARRIED

TURTLE LAKE SOUTH BAY HAMLET POLICIES

0319 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Turtle Lake South Bay Hamlet Policies as submitted by the Hamlet Board at the April 8, 2024 Council Meeting.

CARRIED

SPRUCE LAKE HAMLET BOARD MINUTES & POLICIES

0320 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 receives and acknowledges the Spruce Lake Hamlet Board Meeting Minutes of March 12, 2024 and Policies as submitted by the Hamlet Board at the April 8, 2024 Council Meeting.

CARRIED

CANADA COMMUNITY BUILDING FUND APPLICATION

0321 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to complete an application for funding for the one (1) mile of paving on TWP 530, beginning at Range Road 3211 to 3212, that was completed in 2023 to satisfy the Canada Community Building Fund requirements.

CARRIED

Initial: 

Reeve

Initial: 

Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 8, 2024

ADMINISTRATION REPORT

0322 – 24 RITZ That the Rural Municipality of Mervin No. 499 accepts the written and verbal Administration Report as presented at the April 8, 2024 Council Meeting.

CARRIED

PROTECTIVE SERVICES MARCH 2024 REPORT

0323 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 receives and acknowledges the Stat Report for March 2024 and the Community Safety Officer report as submitted by Jordan Starr at the April 8, 2024 Council Meeting.

CARRIED

2010 CATERPILLAR CS54

0324 – 24 HAMM That the Rural Municipality of Mervin No. 499 supports Division 4 Councillor Ken Hergott and Division 5 Councillor Dave Krywchuk to complete a preliminary visual inspection of a 2010 Caterpillar CS54 Smooth Drum Packer at Korpan Tractor in Saskatoon and provide follow up information to the Municipal Foreman.

CARRIED

CORRESPONDENCE

0325 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges the correspondence as presented by Administration at the April 8, 2024 Council Meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF APRIL 8, 2024

0326 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Accounts for Payment on April 8, 2024 being cheques #25721 to #25767 (\$140,979.88) and 1033-Man to 1040-Man (\$88,276.54) and Payroll (\$68,399.02) totaling \$297,655.44, as presented.

CARRIED

BANK RECONCILIATIONS AS OF MARCH 31, 2024

0327 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Bank Reconciliation(s) as of March 31, 2024 as presented by Administration at the April 8, 2024 Council Meeting.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF MARCH 31, 2024

0328 – 24 SPENCER That the Rural Municipality of Mervin receives and acknowledges the Statement of Financial Activities as of March 31, 2024 as presented by Administration at the April 8, 2024 Council Meeting.

CARRIED

ADJOURNMENT

0329 – 24 HERGOTT That the April 8, 2024 Council Meeting be adjourned at 3:32 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE